

## 18<sup>TH</sup> Edmonton Scout Group Executive Meeting Monday 9<sup>th</sup> November 2009 at 8.00p.m.

Present:	Dave Edwards (DE) Paul Symons (PS) Nicola Headland (NH) Richard Clark (RC) Ian Kirby (IK) Jo Allen (JA) Sue Bateman (SB) Mary Bird (MB) Cheryl Keen (CK) Heather McIsaac-Hall (HMH)	Chair GSL Treasurer Secretary Quartermaster
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1.	<b>Apologies for Absence</b> Apologies were received from Mandy Flunder (MF), Sally Symons (SS) and Jane Topping (JT). Absent: Paul Burton (PB).	
2.	<b>Minutes of the Last Meeting</b> The minutes of the meeting held on 21 <sup>st</sup> September 2009 were agreed and signed by the Chairman as being a correct record.	
3.	<b>Matters Arising</b>	
3.1	Re the Flag, PS distributed a sheet showing a breakdown of prices for the different components. Total cost is estimated to be £237.25, excluding VAT. It was agreed that PS could go ahead and purchase everything now.	PS
	PS will also determine the price of a proper case for the flag and inform the Committee of this so that a decision as to whether to purchase can then be made.	PS
	MB will ask Irene for a copy of the Church Fire Risk Assessment, as PS has not been able to obtain a copy despite repeated attempts.	MB
3.2	There were no actions taken on behalf of the Committee since the last meeting other than transport-related work carried out by DE, which is reported under 'Resources'.	
4.	<b>Health &amp; Safety</b> There have been no serious incidents since the last meeting.	
5.	<b>Resources</b>	
5.1	Re transport, DE reported that getting the minibus repaired had cost £758.54 in total. NH has just received a cheque for £1,340 and our solicitor will require a copy of this. DE should now be able to get the Department of Transport to issue a new registration document. The minibus has been entered on the MIAFTR (Motor Insurance Anti-Fraud and Theft Register). DE is looking into the question of obtaining fully comprehensive cover, but will not know whether this is possible until the legal process is complete – it	DE

	<p>may be that third party insurance is all we can get. DE stated that we did not have a protected no claims bonus and that we had lost 2 years no claims as a result. He will discuss this with the solicitor.</p> <p>DE reported that insurance had been moved to Unity Insurance Services, which is a trading name of Scout Insurance Services Limited.</p> <p>PS has received an email saying that the low emissions policy is back on the agenda for implementation in 2012. PS does not yet know whether there will be an exemption for charities.</p>	
5.2	<p>The Quartermaster had no requests for expenditure. PS stated that the Scout Leader, Cub Scout Leader and Beaver Leader may all require a printer, scanner, copier in the near future. He had seen these in PC World at approximately £60 each. PS will check with the Leaders to confirm numbers and then give the go-ahead to IK, who will do the purchasing. (It was noted that this expenditure was automatically authorised as it was covered by the Leader &amp; Helpers Expenses Policy.)</p>	PS / IK
5.3	<p>Re the Fund Raising Hut, it was agreed at the last meeting that DE and Pete Miskin would undertake a detailed examination of the hut and report back. DE has not yet had a chance to follow this up, but hopes to do so when all of his work relating to the minibus has been completed.</p> <p>PS reported that rain was now coming through a broken window in the Hut.</p>	DE / CK
6.	<b>Policies</b>	
6.1	<p>The Child Protection Policy was reviewed. PS stated that there had been no recent major changes to the Scout Association Policy. It was agreed to add a paragraph at the bottom to state that the GSL is the person to contact in the event of any concerns. Next review date will be November 2010.</p>	PS
6.2	<p>The Leader and Helpers Expenses Policy was reviewed and approved without any changes being required. Next review date will be November 2010.</p>	PS
7.	<b>Events Review</b>	
7.1	<p><i>Anniversary Service (Sunday 1<sup>st</sup> November)</i></p> <p>There was general consensus that this event had gone very well. The only slight concern raised was that not everybody had realised that the Cross was being revealed as sticks were being removed.</p>	
8.	<b>Events Planning</b>	
8.1	<p><i>Quiz Night (Provisional Date: Saturday 27<sup>th</sup> February, 2010)</i></p> <p>PS has spoken to Keith Kimber re acting as Quizmaster again, and Keith has expressed a preference for 27<sup>th</sup> February. MB will check whether the Bush Hill Park Bowls, Tennis and Social Club is available that evening.</p>	MB
8.2	<p><i>Church Events</i></p> <p>MB informed the Committee of the following events:</p>	

	<ul style="list-style-type: none"> <li>• Sunday 13<sup>th</sup> December – Toy Service. Noah’s Ark will be attending.</li> <li>• Sunday 20<sup>th</sup> December – Carol Service. MB would like the Group to circulate flyers.</li> <li>• Saturday 9<sup>th</sup> January (approx 1830 for 1900 start) – Twelfth Night Supper for Network. Lou will be doing games and children are welcome. Sausage, mash and beans will be provided.</li> </ul> <p>8.3 <i>Lord Mayor’s Show (Saturday 14<sup>th</sup> November)</i> PS reported that the cost of this event was £5 per head. A visit to the Britain at War Exhibition was included in the day’s programme.</p> <p>8.4 <i>Jumble Sale</i> NH is waiting for more information on how this event might work.</p> <p>8.5 <i>Bag Packing (Saturday 19<sup>th</sup> December, 1100-1600, Morrisons)</i> PS reported that 19<sup>th</sup> December had been booked in with Morrisons and added that Beavers would be invited to join in with this event. PS has contacted Waitrose, who have said that it may not be possible to accommodate our Group, and will get back to PS nearer the time.</p>	
9.	<p><b>Any Other Business</b></p> <p>MB reported that the Church had suffered a break in on the evening of Sunday 1<sup>st</sup> November. The only thing of real note that had been taken was the projector.</p> <p>MB thanked PS for his help in establishing that not all key holders at the Church needed to be CRB checked.</p> <p>MB reported that £300 had been forcibly taken from the Scout HQ in Edmonton.</p> <p>PS stated that the Scout Band was likely to participate in the Remembrance Day Parade at Edmonton next year.</p> <p>PS said that Jane Wheeler was attending the Appointments Committee tonight. Hannah from Latymer is helping with the Beaver Colony, and Pat Powell will also be coming back to help on an ad-hoc basis.</p> <p>PS asked all members to let him have the names of any possible new members to join the Executive Committee.</p>	ALL
10.	<p><b>Date of Next Meeting</b></p> <p>DE will inform the Committee of dates for 2010 meetings after consulting with MB re Church availability and with the GSL re his availability. Wherever possible, he will try to stick to the same weeks as used to hold meetings in 2009.</p>	DE