

18TH Edmonton Scout Group Executive Meeting

Monday 6th September 2004 at 7.45p.m.

Present: Paul Symons Chairman/Quartermaster
Rob Bruce Treasurer
Richard Clark
Ian Kirby
Barbara Barnicoat
Sue Bateman
Claire Gopoulos
John Jewson
Brenda Kennedy
Mike Morrissey
Dave Edwards
Lucy Bragg

1. **Apologies for absence.**

Apologies were received from Lilian Cooper, Sally Symons, Kevin Bird, Pat Powell, Toni Scott and Keith Kimber.

Absent: Mandy Patterson.

2.

Minutes of Last Meeting.

The minutes of the meeting held on 7th June 2004 were amended at Point 11 to reflect the correct name of our chaplain Rev Ian Anderson and were then signed by the Chairman as being a correct record.

3. **Matters Arising**

3.1 There were no matters arising.

3.2 GSL and CSL attended the funeral of cub scout Thomas Cowell's mother Maria. A donation of £30 was made to Cancer Research on the Group's behalf. A card has been received thanking the Group for their contribution.

4. **Group Scout Leaders Report**

4.1 Lilian is unwell and the Chairman, on behalf of Keith Kimber, asked that we thank Lilian and Chris for their organisation of the Scouts participation in the Essex Jamboree. The event was enjoyed by all the attendees.

5. **Health and Safety**

5.1 There have been no serious incidents since the last meeting.

5.2 It was agreed that a letter be sent to the Church Committee, by the secretary, requesting when the last Asbestos and Legionnaire Testing Surveys were carried out and also if there are any maintenance plans for the hall floor as some of the nails are protruding.

5.3 The Safety Policy was adopted and the next review will be in 2007.

5.4 The Child Protection Policy was agreed and the next review will be in 2007.

It was agreed that an Equal Opportunities Policy be drafted by the Chairman for the next meeting.

6. **Finance**

The Treasurer (Rob Bruce) reported as follows:

The cub's bank account has been closed and transferred to Group.

A reserve Saving Account has been opened with the National Westminster Bank. It requires that the Treasurer and Chairman will sign transfers in and out.

The Nationwide account will be kept open with £100 on deposit.

- £1,170 in Nat West A/c
- £200 in Nat West Reserve A/c.
- £760 in Nationwide A/c.
- £363 in cash
- The Minibus cost £3750 and other transport costs were £300
- £500 has been received from 10th Edmonton Scout Group for the old minibus.
- The District Fete Stall raised £153 and will be matched by Barclays Bank.
- The 10 bridges walk raised £1096 and Jackpot Dice £487
- Subscriptions received £1,128.
- Other incomes: Gift Aid £1,014, District Rebate £120 and Minibus Hire £30.
- Camping broke even overall.
- T-Shirts costing £535 have been purchased.

The Treasurer requested that when cheques are collected on behalf of the Group that we ensure that the date is correct and that they are signed.

7. **Resources**

7.1 The Minibus has been replaced with the assistance of Martine Langan and Mick Kempster's. The M.O.T. is due in September and a full service will also be completed. Minor adjustments are required as follows:- reverse bleeper, inside light switches on doors disabled, extra security key and the step to be removed from the side door.

7.2 The Transport Manager reported that the van needs a new lock on the driver's door and a small service by the end of the year.

7.3 The Draft Proposal for The Ramney Island Base presented by the Chairman was accepted. The costs would be £250 plus a maximum of £50 for insurance per annum on the basis of 2 groups being involved. It was agreed to take up the option for 1 year and to review in June 2005.

7.4 The Quartermaster had nothing to report.

8. **Fund Raising**

8.1 Forty Hall Rose Fair

This was an excellent success and £260 was raised for the group. It was agreed to rebook for next year.

8.2 Enfield Town Show

This event clashes with the cubs' weekend away. Rob Bruce has agreed to try and arrange a team to man the stall for one day.

8.3 Quiz Night.

The date was provisionally fixed for 27th November at Raglan School Hall. Chairman to confirm date. Lucy to organise the raffle prizes.

8.4 Other Fund Raising Activities
The Football League Prediction Competition has 40 entries so far.
A Web Ivory Christmas Catalogue has been received with the potential to earn 25% on all orders received. Claire Gopoulos has agreed to review this.

9. **Activities**

9.1 Sunflower Competition
Sue will request participants with sunflowers greater than 2M high to contact her via the Newsletter for measuring up.

9.2 Family Camp
Approximately 30 people attended and the event was deemed a success. It was suggested that next year's event should take place in September.

10. **Policy Review**

10.1 Transport Policy
This should include 'For scout and guide activity use'. It was noted that the Small Bus Permit held by the Group was for the Scout Group specifically. It was agreed to review again in September 2005.

10.2 Sectional Accounts Policy
This will be redrafted by the Chairman for the next meeting.

11. **Any Other Business**

Chairman advised that the Church has requested that we remove the Scaffold Tower from the back of the shed. It was agreed to ask the leaders if they have any user for it or whether it could be used at Ramney Island.

Rob will request Barclays Bank to provide one to one funding for the Quiz Nite.

Date of Next Meeting

The date of the next meeting was confirmed as 8th November at 7:45pm in the Church Hall.