

**18TH Edmonton Scout Group Executive Meeting
Monday 31ST March 2008 at 8.00p.m.**

Present: Paul Symons (PS) Chairman/Quartermaster
Richard Clark (RC) Secretary
Jan Ballett (JB)
Barbara Barnicoat (BB)
Sue Bateman (SB)
Paul Boulter (PB)
Lucy Bragg (LB)
Dave Edwards (DE)
Brenda Kennedy (BK)
Ian Kirby (IK)
Heather McIsaac-Hall (HMH)
Pat Powell (PP)

1.	Apologies for Absence Apologies were received from Rob Bruce (RB) and Sally Symons (SS).	
2.	Minutes of the Last Meeting The minutes of the meeting held on 28 th January 2008 were agreed and signed by the Chairman as being a correct record. PS confirmed that he had updated the Transport Policy as agreed.	
3.	Matters Arising	
3.1	PS reported that Mike Morrissey has resigned from the Committee due to the commitments of a new job, however Sue Morrissey will be continuing to administer membership subscriptions.	
3.2	PS reported that he had encountered problems with moving the Group's web pages, and would continue to address this. PS stated that the old band uniforms had now been dumped, and that the minibus had been loaned to the 27 th Enfield Group for a £60 donation. RC agreed to incorporate notes from the discussion on the Beaver Survey on 11/02/08, as part of a non-minuted meeting: HMH had received 10 responses, which had proved inconclusive as to whether meeting time should be moved, and, therefore, had certainly not provided any compelling reason for a change of time. Mark Dowsett had remarked that most people would usually be prepared to help if asked directly, and had stressed that recruitment was a continuous activity.	PS
4.	Health & Safety	
4.1	There have been no serious incidents since the last meeting.	
4.2	With regard to the 'Regulatory Reform (Fire Safety) Order 2005', coming into force from October 2006, PS reported that he had not heard any more from the Church, and that he	PS

	would chase. DE noted that the issue of “fire exits” should be added to PS’ working list.	
5.	Resources	
5.1	In the absence of a Transport Manager, PS reported that the minibus needed a seat belt repairing and that the windscreen wipers would not turn off. HMH added that the oil pressure gauge also needed looking at.	
5.2	The Quartermaster had no expenditure to request.	
5.3	Re situations vacant, PS announced that a Beaver Scout Leader, Shan Gerrard, had been recruited. Assistant Beaver Scout Leaders are still required, and PP offered to provide any support required. PS added that Jeremy Bullock has been recruited as an Assistant Scout Leader, and that Mandy Flunder is now working with SS as Assistant Cub Scout Leader. PS reported that HMH would be taking over as Chair at the AGM, and that a new Church Representative would therefore be required. PS summarised positions vacant as being Transport Manager, Web Manager, Archivist and a general need for more Assistant Leaders.	
5.4	PS reported that there was a need for LB to have a scanner/copier/printer, and that PP would be returning hers. The Exec agreed that a new scanner/copier/printer to be used in the Hall on Friday evenings (and kept locked away at other times) would be useful.	
5.5	The Fund Raising Hut was discussed. PS stated that it was currently estimated that approximately £1,200 would be raised from the sale of band instruments, and that this sum could be used towards the cost of the hut. It was noted that the Church had also offered to make a contribution. Losing the instruments may result in the space requirements becoming less for a new hut. It was agreed to wait and see how much money is received from the instruments, then review the position.	
6.	Policy Review	
6.1	The Membership Subscriptions Policy was reviewed, and there were no required changes to the Policy itself. It was agreed to raise the annual subscription rate to £90 (from £85).	PS
7.	Events Review	
7.1	PS reported that the Church had decided not to hold a Christmas Bazaar this year, and would instead be holding an Easter Bazaar next year (2009).	
8.	Events Planning	
8.1	<i>AGM (Friday 16th May)</i> [Note: AGM moved from 9 th May subsequent to meeting] PS stated that the children were currently working on the entertainment, and that the Explorers would be putting together a presentation. PS will suggest to Darren Leonard that the Explorers could organise a barbecue afterwards. This should aim to cater for 150 people for approximately £50. IK and BB will help with refreshments if the barbecue does not go ahead – PS will advise them if they are required.	PS
	RC will contact Noah’s Ark to arrange for a representative to receive our cheque.	RC

8.2	<p><i>Quiz Night (Saturday 7th June or Saturday 14th June)</i> PS will speak to Keith Kimber to organise a quiz night for one of the two dates shown above. As these dates are close to the next Exec meeting date, PS may need to progress this outside of the meeting. It was agreed that, as had worked well last time, food would not be provided.</p>	PS
8.3	<p><i>Raglan Fete (Saturday 28th June 1300 – 1700)</i> PS reported that he had told Raglan we would be attending this fete.</p>	
8.4	<p><i>Xmas Event</i> The possibility of holding an alternative event on what would have previously been the Church Xmas Bazaar evening was discussed, and it was agreed to review this at the next meeting. Members were asked to give consideration to the type of event that could be run.</p>	
9.	<p>Any Other Business PS reported that SS had nominated Katelyn Edwards for a Jack Petchey award, and that the Group had received a cheque for £300 as a result of this, which Katelyn would decide how to spend.</p> <p>£100 has been received back from the District relating to the 2007 District Camp.</p> <p>PS suggestion that blue t-shirts be phased out was agreed, and it was suggested that blue t-shirts could be offered at half price. PS will email IK with requirements for red t-shirts (small and medium sizes) and IK will obtain these.</p> <p>It was decided that Lilian Cooper’s service should be recognised via a Thanks Badge and a gift (up to £50). PS will organise the Thanks Badge and LB and PP will jointly decide on the gift.</p> <p>PS will speak with Mark Dowsett to see if Mark can present the Thanks Badge to Lilian on the Group’s behalf, and whether one of our leaders can present the gift to her, at the District AGM on Thursday 15th May.</p> <p>IK volunteered to take on the role of Transport Manager if nobody else had volunteered for this role by the AGM.</p> <p>Re St George’s Parade (Sunday 27th April), PS stated that he believed the arrangements would be the same as for previous years, although he had not yet received final details.</p>	<p>PS / IK</p> <p>PS/ LB/ PP</p> <p>PS</p>
10.	<p>Date of Next Meeting Monday 9th June 2008 at 8.00pm in the Garden Room.</p>	