

18TH Edmonton Scout Group Executive Meeting Monday 6th June 2011 at 8.00p.m.

Present:	Dave Edwards (DE) Paul Symons (PS) Richard Clark (RC) Ian Kirby (IK) Jo Allen (JA) Sue Bateman (SB) Heather Connor (HC) Karen Cook (KC) Heather McIsaac-Hall (HMH) Rev Tim Swindell (TS)	Chair GSL Secretary Quartermaster
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0.	Welcome and Introductions HC, KC and TS were welcomed to the Group Executive and introductions were made. KC is the new Church Representative.	
1.	Apologies for Absence Apologies were received from Dave Fox (DF) and Anna Gill (AG). Absent: David Jackson (DJ).	
2.	Minutes of the Last Meeting The minutes of the meeting held on 7 th March 2011 were agreed and signed by the Chairman as being a correct record.	
3.	Matters Arising	
3.1	Re the Church Fire Risk Assessment, TS confirmed that the printed copy sent to DE <u>is</u> the latest version, although items listed are in the process of being actioned and there will be a formal update in due course. DE to prepare a single page Assessment for the Scout Group, which will reference the Church Assessment wherever possible and also contain any Scout Group-specific information. Nicola Headland (who answered questions as the start of the meeting before leaving) explained that Rob Bruce had recommended keeping the Nationwide Account open with a minimal balance to ensure that the Group would receive the due benefits should the Nationwide go public. The move to use of CAF Bank is outstanding.	DE
3.2	2 actions have been taken on the committee's behalf since the last meeting: <ul style="list-style-type: none"> • A new battery has been purchased for the van. • A sympathy card has been sent to the family of Andrew Hill, an ex 18th Edmonton Scout and band member, who died recently. 	DF
4.	Health & Safety There have been no serious incidents since the last meeting.	

5.	Resources	
5.1	<p>Re transport, the van has had its driver's door lock repaired, and has been serviced, MOT'd (a number of MOT failures needed to be resolved) and road taxed. The minibus has had a temporary repair to the rear lights and headlights adjusted. Black tape has been placed over the passenger door lock. The battery has been replaced – it was noted that it was only approximately 14 months old, although it was now too late to check whether it had still been under guarantee.</p> <p>Considerable discussion took place concerning the Low Emission Zone policy coming into force on 3rd January 2012. PS stated that the Group was adopting a policy of only carrying out minor repairs to both vehicles, to keep them safe, as we may end up scrapping them before January 2012. DE has confirmed that there are no exemptions for charities/Scout Groups.</p> <p>NH has provided an approximate estimate of £3,000, excluding diesel, for the Group's annual expenditure on the van and minibus. The general feeling was that this estimate was probably on the conservative side, and DE observed that it appeared that it looked as if hiring may prove cheaper. The inconvenience factor of hiring was noted though.</p> <p>PS reported that he looked further into 'Awards for All', a lottery grants scheme offering between £300 and £10,000. He said that the maximum grant of £10,000 was not enough for a new vehicle, and, as the scheme did not cover second hand vehicles, this appeared to be a dead end. PS quoted approximate costings of £20,000 for a brand new minibus and £16,000 for a brand new van. DE reported that Ecclesiastical Insurance do not offer any vehicle insurance.</p> <p>Alternative options to scrapping, which is unlikely to yield any profit, were discussed. Simply giving the vehicles away is one option; another would be to look to run 2 smaller minibuses with trailers. One Dad has offered use of a vehicle that he has personally converted from diesel to petrol, and DE will speak with him re the possibility of carrying out this conversion on one or both of our vehicles at a suitable price – it will not be viable to do this commercially.</p> <p>PS commented that, should come down to a choice, his view is that a van is more important to the Group than a minibus.</p> <p>HMH will enquire into the possibility of use of the Latymer minibus, given that this may not be in use much during school holidays.</p> <p>IK felt that the Group could use the next year or two to see how the experiment of hiring worked in practice.</p> <p>DE and IK will look into options in general, using Nicola's cost figures for comparison purposes. Everyone is asked to pass on any relevant information to DE and IK.</p> <p>It was noted that the huts are not currently insured. HC raised the question of whether the Group has Public Liability Insurance, and PS will speak with Nicola about this.</p>	<p>DE</p> <p>HMH</p> <p>DE / IK ALL</p> <p>PS</p>

<p>5.2</p> <p>5.3</p> <p>5.4</p>	<p>There was no request for expenditure on equipment.</p> <p>Re leaders, PS reported that Pete Miskin would be taking over from Mandy as Scout Leader and that Cheryl Keen and Graham Reid had become Assistant Scout Leaders. Vicky Green had been recruited as Assistant Beaver Scout Leader.</p> <p>Thanks were recorded to Mandy and Jane, who are standing down at the end of this term.</p> <p>PS reminded the meeting that the Group was still looking for leaders, especially on the Beaver team.</p> <p>PS informed the meeting of the London Region Recruitment Initiative, sponsored by the Jack Petchey Foundation, and said that he had received a poster and leaflets through the post. A badge can be earned by recruiting somebody to CRB level. PS has issued details via email.</p>	
<p>6.</p>	<p>Budget</p> <p>It was agreed that the sectional budgets should remain at £30 per head, based on the numbers at the time of the 2011 Census. Budgets are therefore: Beavers £450 (15), Cubs £630 (21) and Scouts £570 (19).</p> <p>It was agreed to raise membership subs from £110 to £120 per annum with immediate effect. (£10 to be added for membership of 100 Club.) It was felt that this still offered excellent value for money in comparison with activities offered by other organisations.</p> <p>Discussion took place as to whether 3 termly payments could be provided as an option, and it was concluded that the system would not be changed to cater for this at present, as payment terms can already be changed in special individual circumstances with the GSL's agreement.</p> <p>After discussion, it was agreed that the GSL could continue without a budget. However, there was agreement with HC's view that there needed to be some rules clearly laid down in writing. PS will bring this as an agenda item to the next meeting, along with the appropriate Policy.</p>	<p>PS</p>
<p>7.</p> <p>7.1</p> <p>7.2</p>	<p>Events Review</p> <p><i>Working Party (Saturday 26th March)</i></p> <p>The day had been very successful, although it was commented that the 'same old faces' had turned up. PS thanked all those who had helped.</p> <p><i>AGM (Friday 20th May)</i></p> <p>It was felt that the timing of the AGM had been just about right, with the presentation of Moving On Badges by the Leaders making this much quicker, and entertainment time reduced. The Explorer video had been particularly enjoyed.</p>	
<p>8.</p> <p>8.1</p>	<p>Events Planning</p> <p><i>Raglan School Fete (Saturday 25th June)</i></p> <p>The Group has been asked to help with setting up of marquees on the preceding Friday</p>	

	<p>evening.</p> <p>HMH said that Raglan School had asked if we would be doing Jackpot Dice, and it was agreed that we would do this activity. HMH will get further details of payment arrangements – it was noted that takings were shared 50-50 with Raglan School at the last Fete 2 years ago.</p> <p>PS will enquire if any parents work for a company offering ‘1 for 1’ funding for charity events.</p> <p>The Group Exec decided against spending either £30 for a half-page advert or £50 for a full-page advert, although it was then noted that the closing date for submitting adverts had already been missed.</p>	<p>HMH</p> <p>PS</p>
8.2	<p><i>Wellie Walk</i></p> <p>PS to plan a date for Autumn. £2 donation to the Group’s charity suggested.</p>	PS
8.3	<p><i>Family Quiz Night on a Friday Evening</i></p> <p>PS to plan a date for next term.</p>	PS
9.	<p>Any Other Business</p> <p>There was no other business raised.</p>	
10.	<p>Date of Next Meeting</p> <p>Monday 19th September 2011 at 8.00pm in the Garden Room.</p>	

Executive Committee Information Sheet

6th June 2011

Actions taken on committee's behalf since last meeting:

By GSL	Sympathy card sent to family of Andrew Hill ex 18 th Scout and Band member who recently died of cancer.
By Chair	
By Others	

Health and Safety:

Reportable Incidents	None
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From the Leaders:

	Beavers	Cubs	Scouts
Numbers in section	14	18	25
Number on link to next section	5	5	6
Other information from GSL	New SL, 2 x ASL's and a ABSL recruited.		

From Treasurer:

	Investments	Current	Petty Cash
Balance on accounts	£4207.76	£5973.59	£19.64
Income since last meeting	£8.44	£4415.51	£0
	Beavers	Cubs	Scouts
Section Balances	£252.32	£111.21	£-15.71
Other information from Treasurer	£1850 district camp expenditure to pay. Van service, MOT and tax disc still to pay. Outstanding Jack Petchey now spent.		

Resources Reports:

Transport	<p>White Van - driver's door lock repaired It's also been Serviced, MOT'd and Road Taxed.</p> <p>Blue Mini bus - temporary repair to the rear lights, and headlights adjusted. Passenger door lock not working so black tape placed over it.</p>
Equipment	Three 13kg gas bottles refilled at CCI camp.